Tap App user guide

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User Guide

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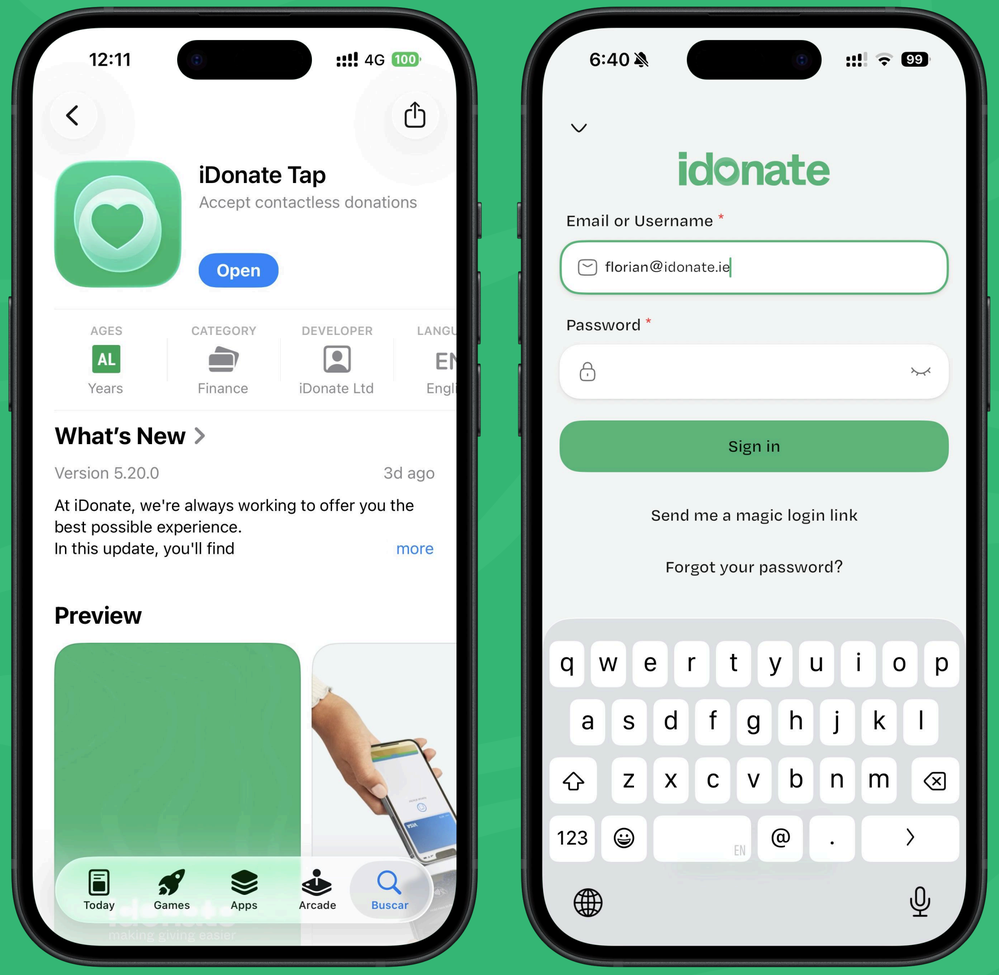

1 Download iDonate Tap App

Search for “iDonate” in the App Store or Google Play on your phone.
Download the official iDonate app and install it in just a few taps.

2 Sign Into Your Account

Open the iDonate Tap and sign in using the same email and password you use on the website.
Your existing account details will work in the app, so there is no need to create a new account.

We're here to help

If you're having any issues, please don't hesitate to contact us.

helpdesk@idonate.ie
+353 93 52467

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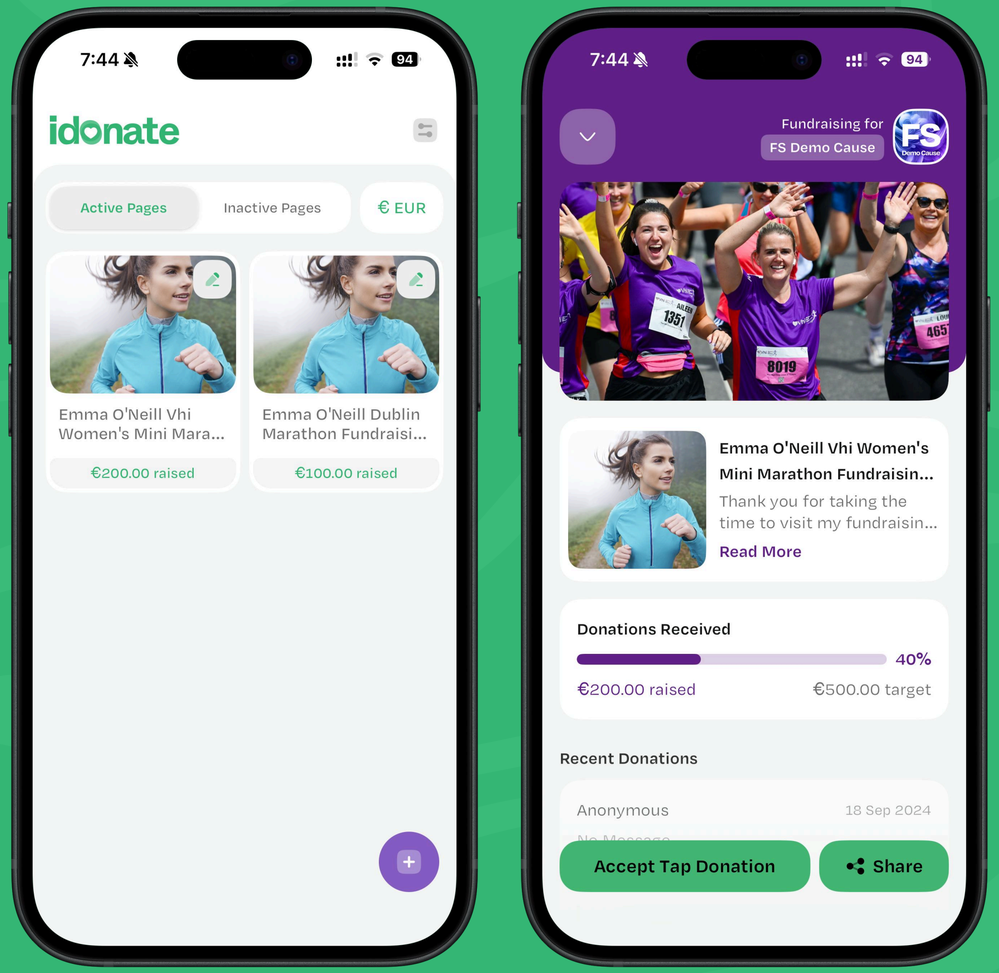

3 Select Your Fundraising Page

After logging in, you'll see all of your active fundraising pages.
Tap the page you want to use to open its details.

4 Page Details

Check the page information, fundraising progress, and recent donations.
Tap "Accept Tap Donation" when you're ready to take a donation.

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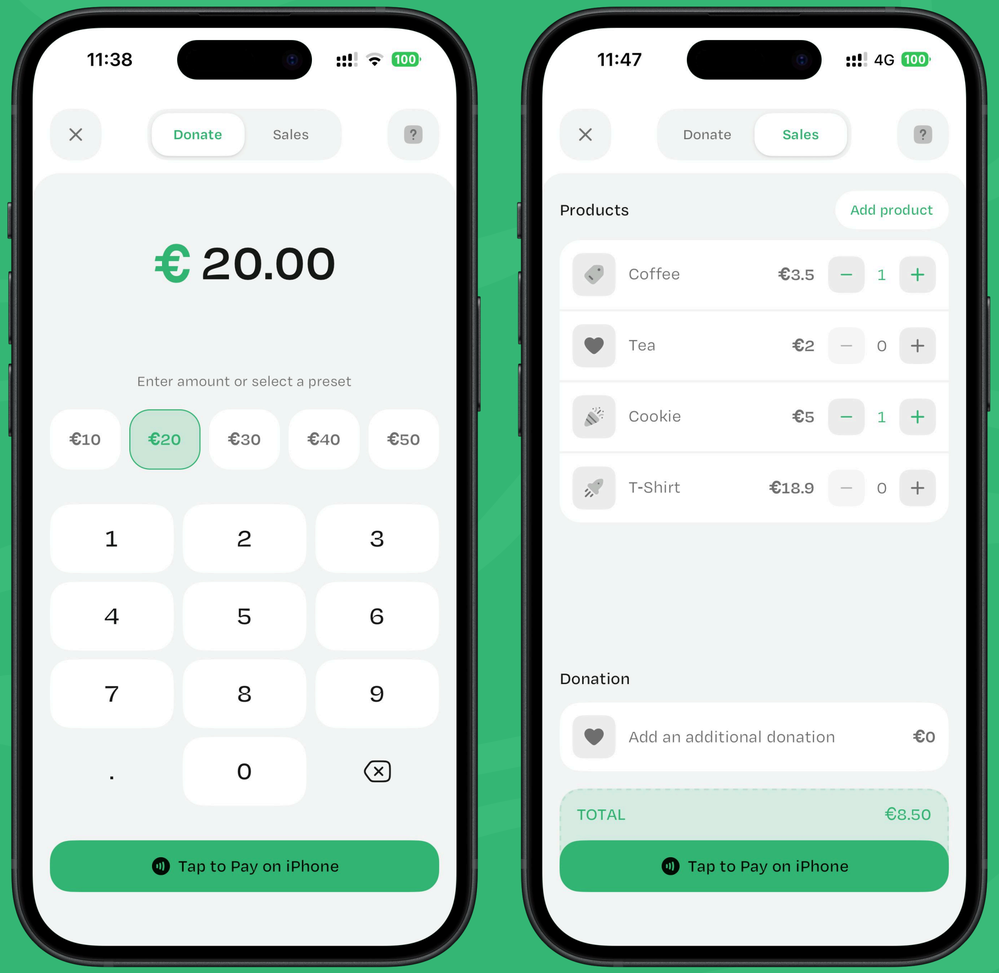

5 Donate Mode

Select Donate to take a simple donation.
Enter an amount manually or choose one of the preset values.
When the amount is ready, tap Tap to Pay on iPhone.

6 Sales Mode

Select Sales to collect payments for products.
Add items, adjust quantities, and include an optional donation if needed.
Perfect for coffee mornings, bake sales or selling t-shirts.

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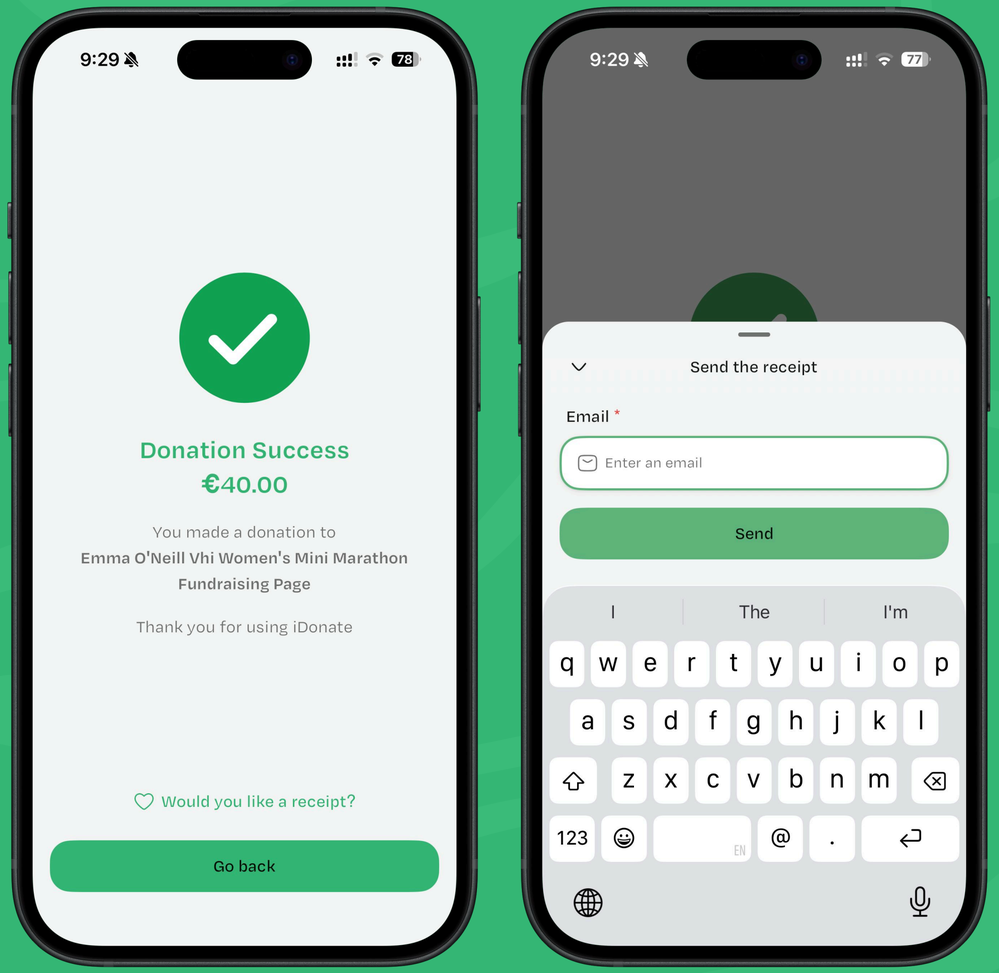

7 Donation Successful

Once the payment is complete, a confirmation screen will appear.
You'll see the donation amount and the fundraising page it was made to.

8 Send a Receipt

If needed, enter an email address to send a donation receipt.
Once the receipt is sent, you can go back and continue using the app.

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